

- I. **Call to Order and Welcome** at 10:26 a.m., by Harriett Johnson, Chairperson
- II. **Roll Call and Introduction of Guests: Commissioners Present:** C.Whitten, D. Dandridge, H. Johnson, J. Barfield, J. Williams, N. Terrell. **Staff Present:** M. Edwards, T. White
- III. **Correspondence** Handouts were disseminated for workshops/conferences attended by E.D. and S.A., Harvard Kennedy School course curricula provided to each Commissioner.
- IV. **Minutes** Reading of the October 07, 2010 General Meeting minutes

- a. **Acceptance of the Minutes**

Commissioner Whitten moved to approve the October 07, 2010 minutes as read, seconded by Commissioner Williams. Motion carried unanimously.

- V. **Chairmans Report**

- a. KS Broadband advisory taskforce appointee - H. Johnson reported that a Commissioner was needed to serve on the Kansas Broadband Advisory Taskforce. After discussion regarding the Governors intent for including a KAAAC seat on the Kansas Broadband Advisory Taskforce. -J. Barfield to serve as the KAAAC representative on the Taskforce.
- b. Serving as the KAAAC representative, H. Johnson provided an update on the Kansas Commission on Drop Out Prevention and Recovery: Kansas Drop Ins activities. She informed Commissioners of the challenges facing students accessing resources without internet access, the impact of the foster care system, and school based policies that negatively contribute to KS drop out rates.

Lunch 11:50 a.m.-12:23 p.m. – Catering by Camerons

- VI. **Board Governance** – N. Terrell’s topic was **Communication** the following 7 steps are good rules to follow:

- i. **Practice Good Listening Skills**
- ii. **Develop a “You Focus” Style of Communication**
- iii. **Avoid Negative Communication**
- iv. **Don’t Confront Negatively**
- v. **Make In’House Communication a High Priority**
- vi. **Communicate Regularly with Board Members**
- vii. **Communicate Regularly with the Public**

Handout was provided by N. Terrell; discussion followed each topical presentation. It was recommended that Commissioner Knight present the next Board Governance topic at the December meeting.

VII. ED's Update - Mildred Edwards

- a. **General Fund and Budget Review** – Discussion regarding CBC participation and expenses was conducted.
- b. **Cultivation (5), Collaboration (12) and Administration (42)** – activities were reported since the October 07, 2010 meeting
- c. **Strategic Plan Update**

Strategy 1: Finalized the State of AA in KS research targeted issues for project. Writing has commenced.

- Employment: Barriers to include justice, education and credit score challenges. Met with Secretary Garner to obtain data for report.
- Social Services: TANF recipient demographics and Foster Care rates.
- Education: Second grade reading scores and readiness. Secured Dr. Darby at KU for the forward.
- Business Development: Opportunities for capacity building and for small to mid-level contracts demographics in KS
- Health: Tobacco use and Obesity. Obtained Secretary Bremby's forward.

Strategy 2: Updates to twitter and Facebook are ongoing. Talent Pool application, Performance Troop, and new Bio and headshot provided to intern for posting to website. Post legislative scorecard completed; quarterly newsletter under development. Working on SB511 revision and waiting for next committee hearing; Met w/Senator Brownlee while attending the Broadband Summit.

Strategy 3: Partnerships with state agencies continue to grow and opportunities for collaboration abound. See Collaboration section above.

Strategy 4: Hosted a discussion and need to follow up with Ed O'Malley at KS Leadership Ctr.

Strategy 5: Partnerships with community based organizations/agencies continue to grow and opportunities for collaboration abound. See Collaboration section above.

Strategy 6: Funding for program events/opportunities is being identified through Kansas Humanities Council

Other Projects:

- Gates Foundation Broadband Grant application toolkit development chairperson
- KS150 The Kansas African American History Trail document development w/Angela Bates
- KS150 African American Artist Performance Bureau
- KS150 Savor Topeka planning
- KAAAC Talent Pool for KS Boards
- TABSE Program and Constitution/Bylaws Committee
- Safe Streets Topeka - Character Recognition Committee
- GTFORP quarterly progress reports
- Keynote speaker for the WG Williams Foundation Annual Meeting

VIII. **Special Assistants Report** -T. White - **October 12, 2010** attended Michael Tilford Conference on Diversity at the University of Kansas. Handouts enclosed.

- i. **Tuesday, November 02, 2010** - Met with Janet and Shawn to review the website updates.
 - ii. **Wednesday, November 03, 2010.** - Julie on website concerns.
 - iii. **Friday, November 05, 2010** – Reviewed spreadsheet with Julie, Janet, and Mildred for website update timeline.
 - iv. **Thursday, November 04, 2010** – Attended Joint Committee on Health Planning Committee testimonies from Andy Allison KHPA and Cindy Hermes Director of Governmental and Public Affairs, KS. Insurance Department. Handouts provided.
- b. Special Projects** - Waiting on confirmation from 1st First Presbyterian Church for the Governor's Martin Luther King Day Celebration on Thursday, January 13, 2010.
- i. Waiting on confirmation from Mary Tucker regarding the KAAAC/KHLAAC Open House on January 27, 2010.
- c. Intern Projects** - Shawn has been working on our website, has gathered the new Links we want added, updated the Tabs to give them a fresh look. He has been meeting with our IT/Website coordinators and supplying the requested information for a smooth update.

Shawn was also featured in the Washburn University publication the Review regarding his disability and the steps he has taken to overcome them in order to complete his Post Secondary Education.

IX. Announcements – M. Edwards will be speaking December 12, 2010 at WSU graduation.

X. Adjournment – Meeting adjourned at 1:51 pm by H. Johnson, Chairperson

Respectfully submitted by

**Tolla White
Special Assistant**